



APPLICATION

Thank you for your interest in the Portland'5 Centers for the Arts. Completing and submitting this application is the first step in the booking process.

Please provide required information and return to: Booking Department, Portland'5 Centers for the Arts, 1111 SW Broadway, Portland, OR 97205. If you have questions, please call 503-274-6557.

PRESENTER		
ADDRESS		
CITY	STATE	ZIP CODE
PHONE	FAX	
EMAIL		
PERSON AUTHORIZED TO SIGN CONTRACT		

Is Your Organization: Commercial Non-Profit (ATTACH A COPY OF YOUR 501(C)(3) DESIGNATION FORM.)

EXACT TITLE OF EVENT/PERFORMANCE
TYPE OF SHOW (I.E. VARIETY, MUSIC, DANCE, ECT.)
DATE(S) OF SHOW

Theatre Preference: Keller Auditorium Arlene Schnitzer Concert Hall
 Newmark Theatre Dolores Winningstad Theatre Brunish Theatre

Will your event be ticketed: Yes No Open to the public: Yes No

Please provide a narrative describing your event with as much detail as possible:

FACILITY REFERENCES Please provide the contact information for at least two venues which have been rented by your company **in the past twelve months.**

FACILITY NAME/ADDRESS	
CITY	STATE
CONTACT NAME	PHONE

FACILITY NAME	
CITY	STATE
CONTACT NAME	PHONE

FACILITY NAME	
CITY	STATE
CONTACT NAME	PHONE

APPLICATION



FACILITY REFERENCES Please provide the contact information for at least two venues where you will be presenting this attraction before the date in our facility.

FACILITY NAME/ADDRESS	
CITY	STATE
CONTACT NAME	PHONE

FACILITY NAME	
CITY	STATE
CONTACT NAME	PHONE

FACILITY NAME	
CITY	STATE
CONTACT NAME	PHONE

FINANCIAL REFERENCE Bank Reference

Please provide documentation showing account holder name and account balance.

The above information must be provided in full and verified before a Limited License Agreement can be initiated. It is understood that the Director may or may not grant approval of the request set forth above. Applicant hereby represents that he/she has made a full and complete disclosure of all information which might be pertinent to the consideration of this presenter application and that all of the statements and information are true and correct

APPLICANT

DATE

For office use only:

APPROVED <input type="radio"/> YES <input type="radio"/> NO	PORTLAND'S BOOKING CONTACT	DATE
DEPOSIT:	DIRECTOR OF PROGRAMMING, BOOKING & MARKETING	DATE